

TECHNOLOGY AT ST. CHRISTINA SCHOOL

Policy Book 2025-2026

TECHNOLOGY

St. Christina School provides technology resources to its students and staff for educational and administrative purposes. The goal in providing these resources is to promote educational excellence by facilitating resource sharing, innovation and communication with the support and supervision of parents/guardians, teachers, and support staff. The use of these resources is a privilege, not a right. All users are expected to use St. Christina technology in a responsible and ethical manner. See the Acceptable Use Policy at the end of this Policy Book.

Parents/Guardians are primarily responsible for the student's appropriate and ethical use of all electronic devices and technology outside of school, especially computer and cell phone usage. However, the inappropriate use of technology outside of school may be subject the student to disciplinary action. Any derogatory postings on websites about teachers or the school will result in disciplinary measures being taken. Inappropriate use of technology may include, but is not limited to harassment of others, use of the school name, remarks directed to or about teachers and staff, offensive communications including videos/photographs and threats. This also includes, but is not limited to, the creation of fake social media accounts or using the image and likeness of someone other than yourself on social media. Failure to follow Technology Policies will result in disciplinary action.

The amended Juvenile Court Act (effective January 1, 2011) prohibits a minor under the age of 18 from electronically distributing or disseminating any material that depicts another minor nude or engaged in any sexual or lewd conduct. The possession of sexually explicit images of minors on any device is prohibited regardless if any state laws are violated or not. Parents/Guardians and the police may be contacted to investigate all involved in sexting. Cell phones may be searched if reasonable suspicion exists that the phone contains evidence of a violation of school policy. Students will be disciplined for sexting and each case will be referred to local law enforcement to determine whether or not criminal charges are appropriate. Communication that violates the code of conduct will not be tolerated, regardless of the medium used to convey it. Unauthorized costs incurred for online purchases charged to the school are the responsibility of the student and her/his family. St. Christina School reserves the right to regulate, review, investigate, and discipline students for inappropriate social media usage, postings, cyber bullying, or text messages. Any student found to be participating in creating, following, liking, or sharing defamatory, slanderous, or inappropriate accounts/content will be subject to disciplinary action. Disciplinary action may result in expulsion from St. Christina School. St. Christina School will not tolerate any activities that degrade or demean St. Christina School, Faculty, Staff, and Students.

Technology 1:1 Usage

By providing 1:1 access to technology, our goal is to extend learning beyond the classroom while improving student achievement, communication and collaboration skills, and build digital citizenship skills. Student access to individual technology requires responsible, courteous, efficient, and legal usage. It is our expectation and belief that students will always use this technology in a safe and appropriate manner. Junior high students will be issued a school-owned device with a case and a charger. By signing the Policy Book Acknowledge Form at the end of this book, the students and their parents indicate their compliance with the St. Christina School device/Chromebook policies and procedures.

DEVICE CARE AND USAGE

The Student User agrees to:

- Bring the device to school every day, fully charged.
- Take good care of the device in all locations.
- Close the device when transporting. Be gentle with the screen, keyboard, trackpad and ports.
- Use the device for educational purposes only.
- Refrain from decorations and/or markings that will permanently change the appearance of the device and case.
- Notify the school if the device is in need of cleaning. Please do not attempt to clean with household products.
- Report any damage or loss to your teacher as soon as possible.
- Return the device, case and charger to St. Christina at the end of the school year or end of enrollment.

The Parents/Guardians agree to:

- Ensure your student understands appropriate care of the device.
- Support appropriate use and educational learning.
- Ensure any damage or loss is reported to school immediately. Please do not attempt to repair on your own.
- A replacement fee of \$300 if damage is done to a Chromebook that is not covered under the school warranty. There is a replacement fee of \$16 for a lost or damaged charger.

DIGITAL CITIZENSHIP

The Student User agrees to:

- Be aware of their Digital Footprint.
- Refrain from and immediately report any cyberbullying.
- Access sites appropriate for educational purposes only.
- Respect intellectual ownership of copyrighted materials.
- Maintain security and privacy by never releasing any personal information concerning self or others over the Internet.

The Parents/Guardians agree to:

- Support appropriate online behavior.
- Immediately report any inappropriate online behavior to the administration.
- Reinforce the importance of online safety.

School issued devices are monitored utilizing a software program called Bark. Bark alerts school staff to any concerning internet searches, email correspondence, Google document content, etc. to aid in the safety and wellness of our students. Bark monitors student accounts during and after school hours. It is our policy that inappropriate use or mistreatment may result in disciplinary action and loss of the use of the device.

CHROMEBOOK VIOLATIONS

Students not utilizing their chromebook for educational purposes will be in violation of the school technology policy. Any lewd, sexual or violent content will receive an automatic detention. Students that are utilizing their chromebook for gaming purposes will receive a warning. On the second offense they will receive a mark on their cardinal card (grades 5 and up). On their third offense they will receive a referral to school administration and temporary suspension of full chromebook privileges. A fourth violation will result in a detention. Further violation will result in a referral to school administration. Violations are cumulative throughout the school year.

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